Region 4A Medical Reserve Corps

NOTICE OF OPEN MEETING

Under the provision of G.L. c. 30A, The Region 4A Medical Reserve Corps

will conduct a MRC Advisory Board meeting

Tuesday, October 14, 2014

10:00 A.M- 12:30 P.M.

Wayland Town Hall

Selectmen Meeting Room

41 Cochituate Road. Wayland, MA 01778

Call to order and quorum by Board 10:00 AM

Administrative Business:

Approval of past MRC Advisory Board Meeting Minutes: 7/22, 8/20, 9/9

Statewide MRC Meeting/Steering Committee/Other Committee meeting

Fiscal Budget Update from Fiscal Agent IIGL/ NACCHO Funds

New Business

MRC Coordinator Deliverable Update and Discussion:

 1) Review and Finalize Deployment Documents – SOP, Excel sheet, etc. POC for Cathy

 2) Debrief Deployment Drill – after action

 3) Volunteer Handbook – continue discussion on contents, include Kent County ideas

 4) Regional Trailer Plan – begin discussion on a protocol for use. Plan for existing trailers

 5) MRC Volunteer Training Update – training schedule changes and confirmed venues

 6) Website Update – new information on website development with Wild Apricot

 7) Deliverable Doc Update

 Grant Applications –NACCHO

 Future Items: MRC Best Practices, Recruiting Ideas.

**Additional Member Concerns/Issues**

Adjourn 12:30 PM