**Region 4A Medical Reserve Corps**

**NOTICE OF OPEN MEETING**

**Under the provision of M.G.L. c. 30A, The Region 4A Medical Reserve Corps**

**Will conduct a MRC Advisory Board meeting**

**Thursday, July 14, 2016, 10:00 A.M. - 12:00 P.M.**

**Wayland Town Hall, Hearing Room 2**

**41 Cochituate Road. Wayland, MA 01778**

Call to order and quorum by Board Chair/Executive Director 10:00 AM

**Administrative Business: Cathy Corkery**

**Meeting Minutes: All**

Friday, 3 June 2016

**Fiscal Budget Monthly Report**

* Budget/MRC and PHEP
* Pending invoices and outstanding requests, transition expenses\*

**New Business (Kitty Mahoney)**

* MA Responds
* Distribution plan for regional assets (iPads, brochures,
* Strategic Planning 2015-2016
* Sub Regional MRC proposal
* Steering Committee update (Cathy attends for Kitty)
* Doris (Sub-Contractor) replacement

**Old Business (All)**

* BP4 Final Update\*
* BP5 Deliverable (#15 Volunteer Management) Updates, changes to work plan
* NACCHO Fund Balance (IIGL holding)

* Deployment SOP 2016 Version

**MRC Coordinator Deliverable Update and Discussion: (All)**

* MRC Volunteer Training Update:

* Volunteer Registration Process Draft approval
* Quarterly MRC Communication Drill result
* National reporting requirements (monthly from 4A communities)
* Statewide MRC meeting update

**2016-2017 Advisory Board Elections** for the positions of Executive Director, Secretary and Treasurer

**Additional Member Concerns/Issues**

**Christian Lanphere:**

\* Request approved by AB June 3rd to purchase Pet Kits. Authorization still pending

Anticipate any changes to job description for AB VC changes with new contract?

Adjourn 12:00 PM