**Region 4A Medical Reserve Corps**

**NOTICE OF OPEN MEETING**

**Under the provision of M.G.L. c. 30A, The Region 4A Medical Reserve Corps**

**Will conduct a MRC Advisory Board meeting**

**Thursday, September 22, 2016, 10:00 A.M. - 12:00 P.M.**

**Framingham Town Hall, Second Floor Conference Room**

**150 Concord Street, Framingham MA**

Call to order and quorum by Chair/Executive Director 10:00 AM

**Administrative Business: Cathy Corkery**

**Meeting Minutes: Phyllis Schilp**

Thursday, August 18, 2016

**Fiscal Budget Monthly Report: (CHA)**

* Budget - MRC and PHEP and NACCHO
* Pending invoices and outstanding requests, transition expenses\*

**New Business (Kitty Mahoney: CHA)**

* Interim Continuity Plan for HMCC and MRC 4A MRC
* Strategic Planning 2016-2017
* Sub Regional MRC proposal
* Steering Committee update (Cathy attends for Kitty)

**MRC Coordinator Deliverable Update and Discussion: (All)**

* MRC Volunteer Training Update:

* Ongoing SOP 2016 Versions
* Volunteer Registration Process Draft approval
* Quarterly MRC Communication Drill result
* National reporting requirements (monthly from 4A communities)
* BP5 Deliverable (#15 Volunteer Management) Updates, changes to work plan
* Statewide MRC meeting update

**Additional Member Concerns/Issues:**

Adjourn 12:30 PM