



**Region 4A Medical Reserve Corps
Wayland Town Hall, Selectman Meeting Room
41 Cochituate Road. Wayland, MA 01778
Monday, December 14, 2015, 10:30 A.M. - 12:00 A.M.
Meeting Notes**

Call to order by Board Chair/Executive Director 10:30 AM

Quorum not met

Present: Susan Rask, Scott Moles

Cathy Corkery, Heidi Porter, Archana Joshi, Luisa Santiago, JoAnne Petro

Administrative Business:

Approval of past MRC Advisory Board Meeting Minutes:

Thursday, November 12, 2015, table to next meeting

Statewide MRC Meeting/Steering Committee/Other Committee meeting

Fiscal Budget Update from Fiscal Agent IIGL/ NACCHO Funds

- Budget/MRC and PHEP

Luisa Santiago (IIGL): this year there have been many new processes, work plan, budget, justification.

Community allocation money is the issue, 4A is the regional MRC, money should be allocated to the regional MRC, not individual communities.

Individual communities can request funds, as long as what they are doing supports the region MRC, not just the community.

Recommend: Luisa send email to each community, Cathy and Luisa will create draft for MRC AB approval.

- NACCHO (budget from previous years)

New Business

MRC Coordinator Deliverable Update and Discussion:

- NACCHO Challenge Award: Cathy will send email out to AB for ideas
- BP4 Deliverables Update and work plan
- MRC Brochure (budget printing costs)- Cathy will resend to Archana for MDPH approval
- MRC Volunteer Training Update
- Volunteer Registration Process



Additional Member Concerns/Issues

- Strategic Planning 2015-2016-table to next meeting
- Sub Regional MRC proposal-table to next meeting
- MRC AB Terms and Duties-table to next meeting

Adjourn

12:00 PM